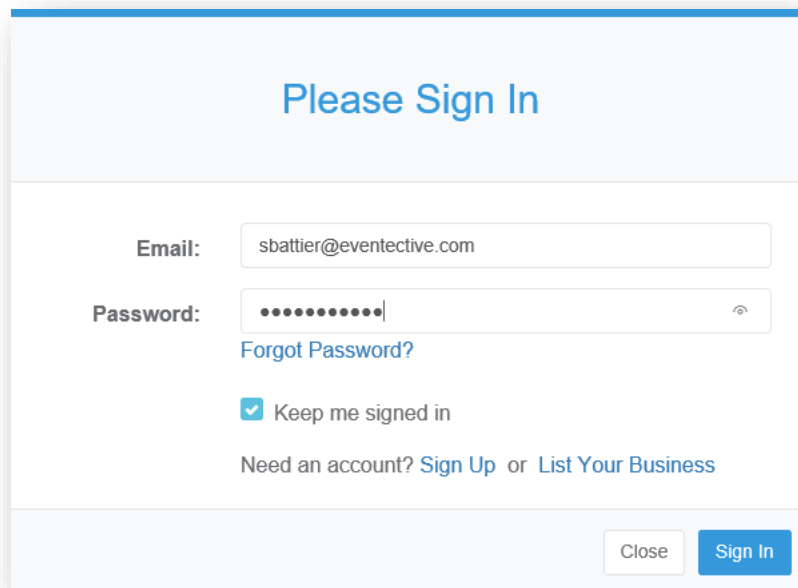



## Add Pricing to your Eventective Profile

Sign-in at <https://www.eventective.com/MyEventective/index/#/home>, and navigate to 'My Eventective' from the menu at the top right.



Please Sign In

Email:

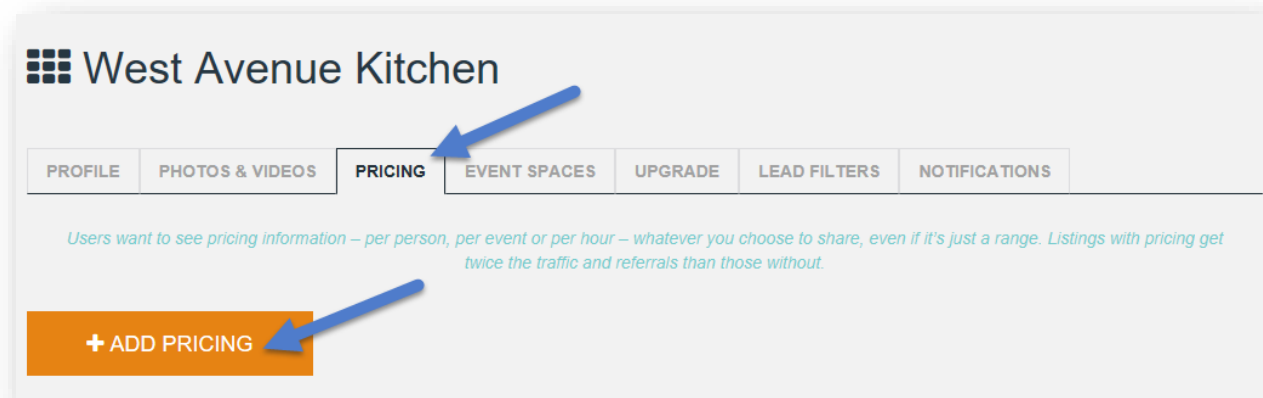
Password:  

[Forgot Password?](#)

Keep me signed in

Need an account? [Sign Up](#) or [List Your Business](#)

Choose the profile you want to manage, navigate to the pricing tab and click or tap + ADD PRICING



**West Avenue Kitchen**

PROFILE | PHOTOS & VIDEOS | **PRICING** | EVENT SPACES | UPGRADE | LEAD FILTERS | NOTIFICATIONS

*Users want to see pricing information – per person, per event or per hour – whatever you choose to share, even if it's just a range. Listings with pricing get twice the traffic and referrals than those without.*

**+ ADD PRICING**

## Add Pricing to your Eventective Profile

### Create New Pricing – Event Pricing Information

**West Avenue Kitchen**

PROFILE PHOTOS & VIDEOS **PRICING** EVENT SPACES UPGRADE LEAD FILTERS NOTIFICATIONS

← BACK TO PRICING

**Pricing Name\***  
Private Events Menu **A**

**Pricing Type** **Price** **Pricing Model**

Range **B** 19.95 **C** - 29.95 **D** Per Person **E**

- A. Pricing Name – The name to be displayed on your profile
- B. Pricing Type – Choose to display a Single price or a price Range
- C. Price – Single price or starting Price when price Range is selected as the Pricing Type
- D. Max Price – only visible when Range is selected as the Pricing Type
- E. Pricing Model – Choose from Per Person, Per Hour or Per Event

**Attendees**

20 - 120 **F**

**Description**

The West Avenue Kitchen is available for a wide variety of Private Events. Host your birthday, anniversary, corporate meeting, or small wedding in our Private Dining Room. Make your dining selection from our attached Private Events Menu, or work with Chef Jeff to customize a menu specifically for your occasion.

We look forward to serving you. **G**

**Available for\*:**  Weddings  Parties  Meetings **H**

- F. Attendees – Outline your minimum and maximum attendee limits for this package
- G. Description – Describe what is included at the price point, this should include details such as length of time, availability and amenities.
- H. Available for – Indicate the event types covered by each package. Categorize your pricing for specific event types - weddings, parties and meetings - so Eventective can accurately represent your business in each event category.

## Add Pricing to your Eventective Profile

**Deposit:**  Deposit is NOT Required I

**Terms - See Example**

25% deposit required 30 days prior to the event based on estimated headcount. Deposit is non-refundable if event is canceled fewer than 7 days prior to the event date. J

**Attachments:**

WAK\_Events\_Menu.pdf K

Click or drag files here to upload

- I. Package Deposit – Indicate if a deposit is NOT required to book the package. The default condition is that a Deposit is required
- J. Terms – Outline the terms of your package, such as your cancellation policy, refund policy etc.
- K. Attachments – Add any documents that will help users choose your services. Some examples of attachments include price lists, menus, contract details, or anything you choose.

When you are done, click Save to activate your package, it will be displayed on your profile immediately.

### Package Pricing

#### Private Events Menu

Attendees: 20-120 | Pricing is for all event types

\$19.95 -  
\$29.95

Per Person

[More Info](#)

The West Avenue Kitchen is available for a wide variety of Private Events. Host your birthday, anniversary, corporate meeting, or small wedding in our Private Dining Room. Make your dining selection from our attached Private Events Menu, or work with Chef Jeff to customize a menu specifically for your occasion.

#### Attached Documents

- o [WAK\\_Events\\_Menu.pdf](#)

We look forward to serving you.

#### Terms and Conditions

25% deposit required 30 days prior to the event based on estimated headcount. Deposit is non-refundable if event is canceled fewer than 7 days prior to the event date.